

# Village of Newburgh Heights

Housing & Building Department  
3801 Harvard Avenue, Newburgh Heights, OH 44105  
216-641-4654, Monday-Friday, 9am-3:00pm



## 2025 Contractor License Registration

(Ordinance 1349)

**Registration Fee: \$ 85.00 per application**

Registrations are valid January 1 to December 31

Incomplete forms will not be accepted. Complete one for each type of license to be registered.

**Registrations will not be processed without payment of fees, bond (\$10,000), and proof of insurance.**

Checks made payable to the Village of Newburgh Heights. Credit Card Payments may be made online, over the phone, or in our office. Fees are non-refundable.

### CONTRACTOR INFORMATION

Application Date:		
Company Name:		
Address:		
City:	State: Ohio	Zip Code:
Office Phone:		Cell Phone:
Email Address:		
Email Receipt/Registration Certificate: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Primary Contact:		

### Type of Registration:

\*Indicates that a copy of the required license must be submitted

- ☐ General Contractor (Complete Supplemental Sheet)
- ☐ HV/AC Contractor\*
- ☐ Electrical Contractor\*
- ☐ Plumbing/Sewer Contractor\*
- ☐ Fire Suppression\*
- ☐ OTHER: \_\_\_\_\_

☐ Commercial ☐ Residential ☐ Both

Print Name:	Date:
Signature:	
<input type="checkbox"/> I hereby agree to comply with all ordinances of the Village of Newburgh Heights and the State of Ohio relating to registering as a contractor, required bond and insurance, obtaining permits, and all required inspections. I have received a copy of <i>Chapter 1349: Registration of Contractors</i> and understand non-compliance may result in penalty as per Codified Ordinance 1349.99.	

### Payment Information

Total Amount Paid:	<input type="checkbox"/> Cash	<input type="checkbox"/> Credit Card # _____
	<input type="checkbox"/> Check # _____	Name on card _____
	<input type="checkbox"/> Payment made online	Exp. date _____ CVS _____

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## 2025 General Contractor Registration Supplemental Form

**General Contractors:** Please choose up to six (6) specialty areas from the list below.

If you are certified or able to perform work in additional specialty areas, you must submit and pay for an additional registration.

- |   |   |
|---|---|
| <input type="checkbox"/> Carpentry                      | <input type="checkbox"/> Landscaping              |
| <input type="checkbox"/> Chimney Cleaning               | <input type="checkbox"/> Painting                 |
| <input type="checkbox"/> Drywall/Plaster                | <input type="checkbox"/> Paving: Concrete/Asphalt |
| <input type="checkbox"/> Excavation                     | <input type="checkbox"/> Pest Control             |
| <input type="checkbox"/> Fences                         | <input type="checkbox"/> Roofing                  |
| <input type="checkbox"/> Fireplace Install/Construction | <input type="checkbox"/> Siding                   |
| <input type="checkbox"/> Floor Covering/Tile Setter     | <input type="checkbox"/> Snow Plowing             |
| <input type="checkbox"/> Flooring Refinishing           | <input type="checkbox"/> Window Replacement       |
| <input type="checkbox"/> Garages/Storage Sheds          | <input type="checkbox"/> Masonry                  |
| <input type="checkbox"/> General Remodeling             | <input type="checkbox"/> Other: _____             |
| <input type="checkbox"/> Gutters/Downspouts             |   |
| <input type="checkbox"/> Insulation Installation        |   |