



Village of Newburgh Heights Building Department

3801 Harvard Ave., Newburgh Heights OH 44105 Phone: 216-641-4654

Application for Apron/Driveway/Sidewalk Permit

Permit No. _____

Building Department Hours
9am to 5:30pm Monday through Friday
216-641-2716

Date Issued _____

Section 1 – General Information

Date _____

PLEASE PRINT OR TYPE

Estimated cost of Project \$ _____

Address of construction _____

Owner's name _____ Phone _____

Owner's address _____

Contractor _____ Business phone _____

Contractor's address _____

Street

City

State

Zip

Section 2 – Description of Project (check all that apply)

Apron (must be concrete)

street curb curb cut

(Note: Street curbs, street aprons and walkways must be installed in concrete)

Parking Pad (site plan required)

full partial (50% or less)

concrete

asphalt

other

Parking lot

concrete sq. ft

asphalt

Patio (site plan required)

full partial (50% or less)

concrete

brick

other

Sidewalk (must be concrete)

full partial (50% or less)

Service walk (no asphalt walks)

full partial (50% or less)

concrete

brick

other

Driveway

full partial (50% or less)

concrete

asphalt resurface (existing base)

asphalt new

other

Will there be a driveway expansion? (site plans required) yes no

Will driveway edges extend beyond the approach to the garage? yes no

Does the driveway have a reverse slope toward the garage? yes no

Will a catch basin or drain tile be installed? yes no

Property classification: single two/three family commercial

Notes:

Contractor is required to schedule a rough-in inspection before any concealment.

By signing the application, the applicant certifies that the installation will comply with the regulations of the Newburgh Heights Building Code and State Codes.

TO THE BUILDING COMMISSIONER: This application is submitted for a permit to erect, add to, alter or repair a structure as described in this application and any drawings which accompany it. The acceptance of the permit shall be considered an agreement on the part of the applicant or his agents to comply with the Building and Zoning codes of the City of Newburgh Heights, or other orders, requirements or specifications slated in the permit.

In signing this application, the contractor or owner's agent certifies that the work is authorized by the owner or record.

Applicant's signature _____

Print name _____

Date _____

Applicant is _____

Owner

Contractor

Owner's agent

DO NOT WRITE BELOW THIS LINE

Section 3 – Additional Requirements (to be filled out by staff)

OTHER APPROVALS (make notations as necessary)

Zoning

Separate permit required for

Sewer

Other

Section 4 – Approval and Fees

Building Official _____ Date _____

Amount _____ Cash/Check # _____