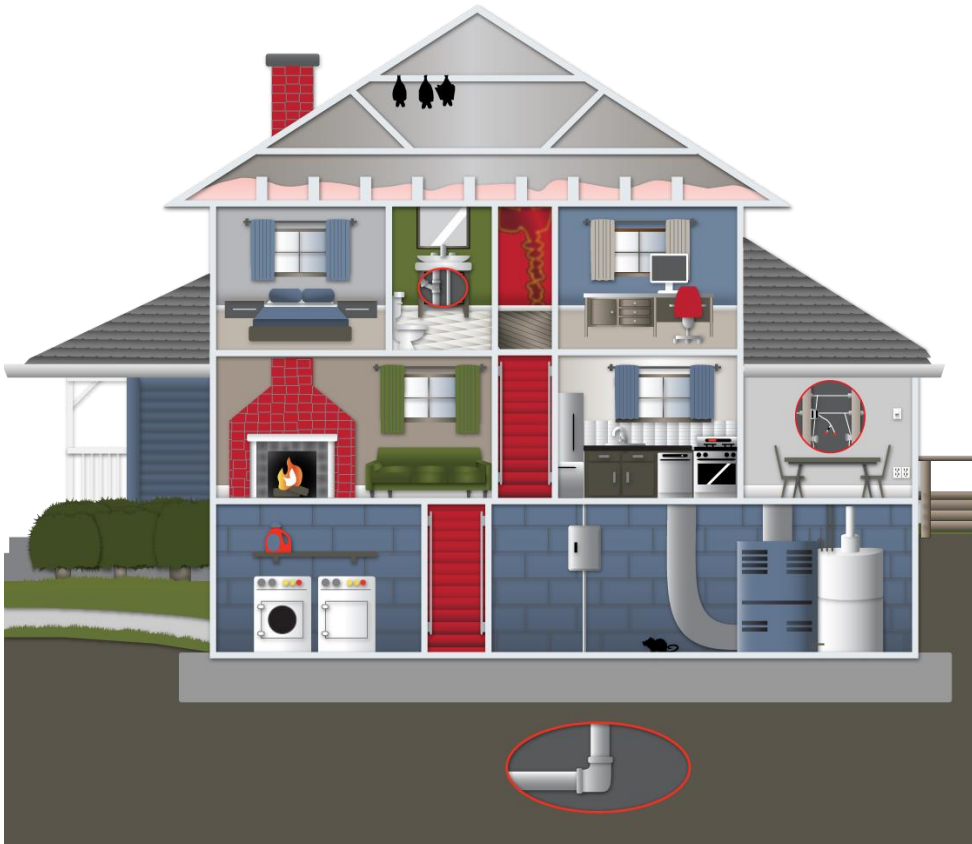




PREPARING FOR AN INSPECTION



Curbside Inspection

Before your 2019 Curbside Inspection please review, *Tips for Preparing for a Curbside Inspection*. These tips will allow for a smoother inspection and to help improve the overall results. Keep in mind, that if you are home while the inspection is being conducted that the inspector is unable to answer questions or make comments during the process. Each home owner will receive a completed Curbside Inspection report.

The Curbside Inspection Program supports the Village's efforts to maintain the exterior of residential structures and to maintain a healthy housing stock while bringing the exterior of housing structures into compliance with applicable housing and building codes.

The curbside inspection is a VISUAL INSPECTION. The Village assumes no liability or responsibility for failure to report violations that may exist and makes no guarantee whatsoever that future violation(s) cannot or will not occur. *Permits are required for electric, plumbing, heating, building, and/or demolition work.* You have the right to appeal this inspection within (30) days of this notice. Contact the Building Department for appeal information.

Tips for Preparing for a Curbside Inspection

- Replace any burned-out light bulbs & clean exterior light fixtures.
- Trim tree limbs & shrubs from the roof, chimney, fence and foundation walls.
- Be sure the grass & weeds are cut & the lawn well maintained. Trim hedges.
- Replace or repair broken windows & screens.
- Remove any debris from property & make sure the driveway & sidewalk is maintained & in good repair.
- Scrape & re-paint any chipped paint from windows, foundation & exterior walls.
- Check that any fences/gates are properly erected, braced & maintained.
- Check the roof for missing shingles. Check that downspouts & gutters are properly draining.
- Porches must be in good repair & structurally sound. Check for missing/broken spindles, handrails & that front steps are in good repair.

Village of Newburgh Heights
Housing/Building Department
3801 Harvard Avenue

216-641-2716
Monday-Friday 9am-5:30pm