

Failure to exercise one of the options prescribed in Ohio Revised Code Section 4511.098 or Village of Newburgh Heights Codified Ordinances Chapter 317 is deemed to be an admission of liability and waiver of the opportunity to contest the violation.

The following options are available to the registered owner:

OPTION 1: PAYMENT OF A CIVIL PENALTY
In accordance with the instructions on the front page of this Notice of Liability, pay the civil penalty, thereby failing to contest liability and waiving the opportunity to contest the violation.
OPTION 2: PROVIDE AN AFFIDAVIT OF DEFENSE
<p>Within thirty days after receipt of the Notice of Liability, provide the Village of Newburgh Heights Police Department with either of the following affidavits:</p> <p>(a) An affidavit executed by the registered owner stating that another person was operating the vehicle of the registered owner at the time of the violation, identifying that person as a designated party who may be held liable for the violation, and containing at a minimum the name and address of the designated party</p> <p>(b) An affidavit by the vehicle owner stating that at the time of the violation, the motor vehicle or the license plates of the motor vehicle involved were stolen or were in the care, custody, and control of some person who did not have the owner's permission to use the motor vehicle, or that the motor vehicle or license plates of the motor vehicle were stolen before the violation occurred and were not under the control or possession of the owner at the time of the violation.</p> <p>Affidavit of Defense form is provided below.</p>
OPTION 3: REQUEST FOR AN ADMINISTRATIVE HEARING
The registered owner or designated party may contest the Notice of Liability by requesting an administrative hearing to review the notice of liability with the Village police department or its designee. The request for an administrative hearing must be received by the Village police department, or its designee, within thirty (30) calendar days after the date of issuance of the notice of liability. Requests may be made by phone by calling the Citations Processing Center at 1-855-370-4229; or by visiting the online portal at <a href="http://www.viewcitation.com">www.viewcitation.com</a> for further directions.

For a system location that is located outside of a school zone or the boundaries of a state or local park or recreation area:

For a system location that is located within a school zone or within the boundaries of a state or local park or recreation area:

Miles Per Hour Over Speed Limit	Amount of Penalty	Miles Per Hour Over Speed Limit	Amount of Penalty
10 - 19	\$150.00	6 - 19	\$200.00
20 - 29	\$200.00	20 - 29	\$250.00
30 or more	\$300.00	30 or more	\$300.00

Please mail affidavit to: Citations Processing Center, Newburgh Heights, OH, PO BOX 7200, Beverly, MA 01915

AFFIDAVIT OF DEFENSE	PLEASE PRINT CLEARLY
<p><input type="checkbox"/> My motor vehicle was in the care, custody, or control of another person (THE FOLLOWING INFORMATION IS REQUIRED):</p> <p>Name of person: _____ Address of person: _____</p> <p>Person's Date of Birth: _____ Driver's License Number (if known): _____</p> <p><input type="checkbox"/> The vehicle had been reported stolen. Police Agency: _____ Report Number: _____</p>	
<p><i>I declare under penalty of perjury that the foregoing information (and all documentation in support of my defense) is true and correct to the best of my knowledge and ability.</i></p> <p style="text-align: center;"> <span style="margin-right: 100px;">Signature</span> <span style="margin-right: 100px;">Date</span> <span>Phone Number</span> </p> <p style="text-align: center;"> <span style="margin-right: 100px;">_____</span> <span style="margin-right: 100px;">_____</span> <span>_____</span> </p> <p>STATE OF _____</p> <p>COUNTY OF _____</p> <p>This instrument was acknowledged before me on _____ by _____ who is personally known to me or who provided _____ as positive identification.</p> <p style="text-align: center;">My Commission Expires: _____</p> <p>(Signature of Notary Public) <span style="float: right;">(MY SEAL):</span></p>	

**THE AFFIDAVIT MUST BE NOTARIZED OTHERWISE IT WILL NOT BE ACCEPTED.**