

VILLAGE OF NEWBURGH HEIGHTS**MINUTES OF COUNCIL MEETING****HELD 4/6/21****Mayor Elkins called the meeting to order at 7:16 PM.**

Roll Call: Dunman (via teleconference), Moran, Kray (via teleconference), and Traore (via teleconference) present. Giersz absent.

Also in attendance: Law Director Luke McConville (via teleconference), Fiscal Officer Cathleen Nagorski, Police Chief John Majoy (via teleconference)

Mr. Moran motioned to enter into executive session. Ms. Traore seconded. Motion passed 4 yes -- 0 no.

Executive session began at 7:18 PM.

Discussion of personnel issues (to consider appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official), pending/potential litigation, and property acquisitions if necessary.

Mr. Moran motioned to exit executive session. Ms. Traore seconded. Motion passed 4 yes – 0 no.

Concluded executive session at 7:34 PM; Mayor Elkins called a short recess to set up the village's Facebook Live broadcast of the regular meeting.

Mayor Elkins called the Regular Session of Council to order at 7:40 PM.

Roll Call: Dunman (via teleconference), Moran, Kray (via teleconference), and Traore (via teleconference) present. Giersz absent.

Also in attendance: Law Director Luke McConville (via teleconference), Fiscal Officer Cathleen Nagorski, Police Chief John Majoy (via teleconference), Fire Chief Brian Higginbotham, Housing & Building Commissioner Kristine Pagsuyoin (via teleconference), Service Director Joe Milano (via teleconference), and Village Engineer Jim Sickels (via teleconference)

(Due to the Covid-19 health crisis in Ohio, this meeting was broadcast via Facebook Live, encouraging members of the public to attend without compromising the health of the community. In addition, council members and department heads were able to attend via teleconference per adjustments to the Open Meetings Act due to the pandemic.)

All stood for Pledge of Allegiance. Mayor Elkins requested all cell phones and pagers be placed on silent mode.

Good & Welfare:

Mayor Elkins noted that he received a message from the family of Steven Smecek, a resident who recently passed away, about the respectful and kind treatment by Newburgh Heights' police officers and fire fighters that responded to the call. Our first responders put a lot of effort into training, and it is good to hear when their work is appreciated by residents.

Ms. Traore reviewed the Covid-19 vaccine initiative – she coordinated with authorities in getting many residents signed up to receive the vaccine.

Mrs. Kray motioned to excuse Ms. Giersz from this meeting due to a work commitment. Ms. Traore seconded. Roll call: Dunman, Moran, Kray, and Traore voted yes. Motion passed.

Reading & Disposition of the Minutes:

March 2, 2021 Regular Session of Council

Ms. Traore motioned to approve the minutes as presented. Seconded by Mr. Moran. Roll call: Dunman, Moran, Kray, and Traore voted yes. Motion passed.

Legislation:

ORDINANCE 2021-10

INTRODUCED BY: MAYOR ELKINS

AN ORDINANCE AUTHORIZING THE VILLAGE TO ACCEPT A DONATION OF AN ARROW EZ-IO INTRAOSSEOUS INFUSION SYSTEM KIT, INCLUDING DRILL, NEEDLES, AND CASE FROM UNIVERSITY HOSPITALS, AND DECLARING AN EMERGENCY.

Ms. Traore motioned to adopt Ordinance 2021-10. Seconded by Mr. Moran. Roll call on adoption: Dunman, Moran, Kray, and Traore voted yes. Motion passed.

Ordinance 2021-10 is adopted.

ORDINANCE 2021-13**INTRODUCED BY: COUNCILWOMAN TRAORE**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A LIBRARY LICENSE AGREEMENT WITH THE CLEVELAND PUBLIC LIBRARY TO CREATE A SATELLITE PUBLIC LIBRARY LOCATION AT VILLAGE HALL, AND DECLARING AN EMERGENCY.

Ms. Traore motioned to adopt Ordinance 2021-13, rules suspended and that Ordinance 2021-13 is placed on 1st, 2nd, and final reading for immediate adoption. Mr. Moran seconded. Roll call on suspension of rules: Dunman, Moran, Kray, and Traore voted yes. Motion passed. Roll call on adoption: Dunman, Moran, Kray, and Traore voted yes. Motion passed.

Ordinance 2021-13 is adopted.

ORDINANCE 2021-14**INTRODUCED BY: COUNCILMAN DUNMAN**

AN ORDINANCE ADOPTING SECTION 812 OF THE VILLAGE PERSONNEL POLICY MANUAL ENTITLED "ACCESS TO COUNCIL MAILROOM," AND DECLARING AN EMERGENCY.

Ordinance 2021-14 is placed on 1st reading.

ORDINANCE 2021-15**INTRODUCED BY: MAYOR ELKINS**

AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 1337.02(c) ENTITLED "GARBAGE AND RUBBISH PICKUP" FOR PURPOSES OF AMENDING PENALTY PROVISIONS, AND DECLARING AN EMERGENCY.

Ordinance 2021-15 is placed on 1st reading.

RESOLUTION 21-03**INTRODUCED BY: MAYOR ELKINS**

A RESOLUTION RATIFYING THE PLACEMENT OF A CERTAIN SWENSON POLYHAWK PV SERIES SPREADER UP FOR SALE ON THE GOVDEALS AUCTION WEBSITE, AND DECLARING AN EMERGENCY.

Ms. Traore motioned to adopt Resolution 21-03. Seconded by Mr. Moran. Roll call on adoption: Dunman, Moran, Kray, and Traore voted yes. Motion passed.

Resolution 21-03 is adopted.

RESOLUTION 21-05**INTRODUCED BY: MAYOR ELKINS****A RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2021, AND DECLARING AN EMERGENCY.**

Ms. Traore motioned to adopt Resolution 21-05, rules suspended and that Resolution 21-05 is placed on 1st, 2nd, and final reading for immediate adoption. Mr. Moran seconded. Roll call on suspension of rules: Dunman, Moran, Kray, and Traore voted yes. Motion passed. Roll call on adoption: Dunman, Moran, Kray, and Traore voted yes. Motion passed.

Resolution 21-05 is adopted.

PAYROLL RESOLUTION #4496**INTRODUCED BY: COUNCIL****EMPLOYEE PAYROLL P/E. 2/20/2021****PD. 2/26/2021**

A RESOLUTION AUTHORIZING AND DIRECTING THE PAYMENT OF CERTAIN BILLS. BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF NEWBURGH HEIGHTS OF OHIO THAT THE FOLLOWING BILLS BE PAID AND THE SAME ARE HEREBY APPROVED AND THE FISCAL OFFICER AND MAYOR ARE HEREBY RESPECTFULLY AUTHORIZED TO DRAW THEIR WARRANTS AND CHECKS FOR PAYMENT OF SAID BILLS AS SET FORTH ON THE FOLLOWING PAGE(S) IN THE TOTAL AMOUNT OF \$91,925.67 AND DECLARING AN EMERGENCY.

Ms. Traore motioned to adopt Payroll Resolution #4496, rules suspended and that Payroll Resolution #4496 is placed on 1st, 2nd, and final reading for immediate adoption. Mrs. Kray seconded. Roll call on suspension of rules: Dunman, Moran, Kray, and Traore voted yes. Motion passed. Roll call on adoption: Dunman, Moran, Kray, and Traore voted yes. Motion passed.

Payroll Resolution #4496 is adopted.

PAYROLL RESOLUTION #4497**INTRODUCED BY: COUNCIL****FEBRUARY 2021 DISBURSEMENTS**

A RESOLUTION AUTHORIZING AND DIRECTING THE PAYMENT OF CERTAIN BILLS. BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF NEWBURGH HEIGHTS OF OHIO THAT THE FOLLOWING BILLS BE PAID AND THE SAME ARE HEREBY APPROVED AND THE FISCAL OFFICER AND MAYOR ARE HEREBY RESPECTFULLY AUTHORIZED TO DRAW THEIR WARRANTS AND CHECKS FOR PAYMENT OF SAID BILLS

AS SET FORTH ON THE FOLLOWING PAGE(S) IN THE TOTAL AMOUNT OF \$486,139.78 AND DECLARING AN EMERGENCY.

Ms. Traore motioned to adopt Payroll Resolution #4497, rules suspended and that Payroll Resolution #4497 is placed on 1st, 2nd, and final reading for immediate adoption. Mrs. Kray seconded. Roll call on suspension of rules: Dunman, Moran, Kray, and Traore voted yes. Motion passed. Roll call on adoption: Dunman, Moran, Kray, and Traore voted yes. Motion passed.

Payroll Resolution #4497 is adopted.

PAYROLL RESOLUTION #4498

INTRODUCED BY: COUNCIL

EMPLOYEE PAYROLL P/E. 3/6/2021

PD. 3/12/2021

A RESOLUTION AUTHORIZING AND DIRECTING THE PAYMENT OF CERTAIN BILLS. BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF NEWBURGH HEIGHTS OF OHIO THAT THE FOLLOWING BILLS BE PAID AND THE SAME ARE HEREBY APPROVED AND THE FISCAL OFFICER AND MAYOR ARE HEREBY RESPECTFULLY AUTHORIZED TO DRAW THEIR WARRANTS AND CHECKS FOR PAYMENT OF SAID BILLS AS SET FORTH ON THE FOLLOWING PAGE(S) IN THE TOTAL AMOUNT OF \$66,316.49 AND DECLARING AN EMERGENCY.

Ms. Traore motioned to adopt Payroll Resolution #4498, rules suspended and that Payroll Resolution #4498 is placed on 1st, 2nd, and final reading for immediate adoption. Mrs. Kray seconded. Roll call on suspension of rules: Dunman, Moran, Kray, and Traore voted yes. Motion passed. Roll call on adoption: Dunman, Moran, Kray, and Traore voted yes. Motion passed.

Payroll Resolution #4498 is adopted.

PAYROLL RESOLUTION #4499

INTRODUCED BY: COUNCIL

EMPLOYEE PAYROLL P/E. 3/20/2021

PD. 3/26/2021

A RESOLUTION AUTHORIZING AND DIRECTING THE PAYMENT OF CERTAIN BILLS. BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF NEWBURGH HEIGHTS OF OHIO THAT THE FOLLOWING BILLS BE PAID AND THE SAME ARE HEREBY APPROVED AND THE FISCAL OFFICER AND MAYOR ARE HEREBY RESPECTFULLY AUTHORIZED TO DRAW THEIR WARRANTS AND CHECKS FOR PAYMENT OF SAID BILLS AS SET FORTH ON THE FOLLOWING PAGE(S) IN THE TOTAL AMOUNT OF \$80,779.11 AND DECLARING AN EMERGENCY.

Ms. Traore motioned to adopt Payroll Resolution #4499, rules suspended and that Payroll Resolution #4499 is placed on 1st, 2nd, and final reading for immediate adoption. Mrs. Kray seconded. Roll call on suspension of rules: Dunman, Moran, Kray, and Traore voted yes. Motion passed. Roll call on adoption: Dunman, Moran, Kray, and Traore voted yes. Motion passed.

Payroll Resolution #4499 is adopted.

Reports:

Mayor:

Last week, council approved appropriations for 2021. Mayor Elkins provided a brief overview of the general fund appropriations for the public.

Based on current recommendations, the Village expects to reopen for indoor activities as of July 1: All Village Hall administrative employees will be back in their offices, and the community room will be available for events again. Spring and summer sports were authorized, again to follow the Ohio governor and the CDC's suggestions. We expect masks will be needed. In addition, employee vaccines will likely be mandatory. The law department is working on a recommendation based on Ohio and federal guidelines.

Fiscal Officer:

Fiscal Officer Nagorski presented the February 2021 Fund Cash Report:

General Fund MTD Receipts	\$ 624,666.70
General Fund MTD Disbursements	\$ 417,374.55
General Fund Unexpended Balance	\$1,588,153.73
All Funds MTD Receipts	\$ 895,261.47
All Funds MTD Disbursements	\$ 486,139.78
All Funds Unexpended Balance	\$2,296,980.51

Fiscal Officer Nagorski read the March 2021 RITA report (see attached.)

Fiscal Officer Nagorski presented the March 2021 Rumpke report (see attached.)

Mr. Dunman:

Discussion re: community calendar on website.

Mr. Moran:

Nothing at this time.

Mrs. Kray:

Prepping the Recreation and Seniors committee calendar for 2021 to share. Department heads and council members should return updates ASAP. Upcoming meetings will focus on early planning for the 2021 Fall Festival.

Ms. Traore:

Nothing at this time.

Chief Majoy:

Presented the March and April NHPD reports (see attached.)

The two new cruisers have arrived early. Installation of equipment and appearance outfitting are being scheduled, and the vehicles will be in service in about a month.

The security update to Village Hall windows is scheduled for this month.

The webmail that was out of service due to a security breach is back on line. Upgrades will be made to provide better security.

Chief Higginbotham:

Presented the February 2021 NHFD report (see attached.)

Presented overview of NHFD (see attached.)

Ms. Pagsuyoin:

Presented the 2020 Housing and Building Department annual report (see attached.)

Review of welcome packets.

Mr. Sickels:

Reviewed April 2020 Engineer's report of current and upcoming projects in the Village (see attached.)

Mr. Milano:

Update of service department: equipment changeover from winter to spring, review of needed pavement markings, plan for installation of double gate at dog park for better security, about 180 tons of road salt used in 2020/2021 winter.

Mr. Togliatti:

Updates in economic development, including the Harvard RFQ in collaboration with OHM Advisors, the 44th Street apartment building, and the LUCK/CMSD project.

Purchases & Approvals:

- a. Ms. Traore motioned to approve the February 2021 Fund Cash Report. Seconded by Mr. Moran. Roll call: Dunman, Moran, Kray, and Traore voted yes. Motion passed.
- b. Ms. Traore motioned to approve the quote from Samartano Concrete to remove and replace sunken sidewalk near East 42nd Street parking lot at a cost of \$5,965. Seconded by Mr. Moran. Roll call: Dunman, Moran, Kray, and Traore voted yes. Motion passed.
- c. Ms. Traore motioned to approve the appointment of Makayla Barfield to Village Hall Administrative Assistant/Photo Enforcement Program Clerk. Seconded by Mr. Moran. Roll call: Dunman, Moran, Kray, and Traore voted yes. Motion passed.
- d. Discussion regarding which proposal to approve for repairs, based on recommendation from service director.
Ms. Traore motioned to approve Proposal #2 from USA Roofing for repairs to Village Hall at a cost not to exceed \$43,960. Seconded by Mr. Moran. Roll call: Dunman, Moran, Kray, and Traore voted yes. Motion passed.
- e. Ms. Traore motioned to approve the transfer of \$35,000 to the CIC for the purchase and demolition of 3999 East 29th St. Seconded by Mr. Moran. Roll call: Dunman, Moran, Kray, and Traore voted yes. Motion passed.
- f. Ms. Traore motioned to approve the transfer of \$25,000 to the CIC for the purchase of 3881 East 42nd Street. Seconded by Mr. Moran. Roll call: Dunman, Moran, Kray, and Traore voted yes. Motion passed.

g. Ms. Traore motioned to approve the proposal from OHM Advisors for Harvard Avenue Development at a cost not to exceed \$27,000. Seconded by Mr. Moran. Roll call: Dunman, Moran, Kray, and Traore voted yes. Motion passed.

h. Ms. Traore motioned to approve the proposal from OHM Advisors for police station sallyport addition at a cost not to exceed \$62,500. Seconded by Mr. Moran. Roll call: Dunman, Moran, Kray, and Traore voted yes. Motion passed.

Adjournment:

Mr. Moran motioned to adjourn the meeting at 9:05 pm. Seconded by Ms. Traore. Motion passed 4 yes - 0 no.

Date Approved: 5/4/21

Mayor Trevor Elkins: 

Fiscal Officer Cathleen Nagorski: 