



Village of Newburgh Heights

3801 Harvard Ave., Newburgh Heights OH 44105 Phone: (216) 641-4650

Kathy Edwards Park Pavilion Reservation Agreement

This Pavilion Reservation is made this ____ day of _____, _____ by and between the Village of Newburgh Heights, Ohio (Village) and (The Renter), who address is _____ and phone number is _____, in consideration of the promises and payments described within:

- 1) **Grant of Rental:** The Village hereby grants Renter a temporary interest to use the following identified structure and/or areas on the time(s) and date(s) in paragraph 4 below, for recreation and/or social activities, subject to all terms and conditions of this rental agreement. This agreement covers the use of the facility for the purpose of
 - A. Other areas of the facility may be made available as deemed reasonable by the Village in the Village's sole discretion
- 2) **Event Charge:** The charges to be paid by the Renter are set forth below.
- 3) **Security Deposit:** At the time this agreement is signed, the Renter is to pay \$50.00 to the Village in cash or money order as a security deposit. This deposit shall secure the promise of Renter to leave the facility in good condition as required and defined throughout this agreement, Covenants of Renter, and for performance of other terms and conditions of this agreement. Failure by the Resident to (i) abide by the terms of this Agreement of (ii) abide by the Park Rules and Regulations or (iii) to clean up the Pavilion, picnic tables and park area shall result in forfeiture of the Resident's security deposit.
- 4) **Date and hours:** Under this agreement, the Renter shall have the right to use the facility on the ____ day of _____ between the hours of _____ and _____.
- 5) The park closes at dusk and the cleanup of the area must be done and the building vacated by the time the permit expires.
- 6) Glass bottled beverages are not permitted nor are keg beer. Cans only.
- 7) Alcoholic beverages are prohibited, unless special security requirements are arranged.
- 8) Where there is no liquor license required, all liquor law responsibilities shall be incurred by the applicant.

Proof of residency

Renter must be a resident of Newburgh Heights. Proof of residency may be requested—please bring ID.

Schedule of Charges

One hundred percent (100%) of payment and fifty dollars (\$50.00) for any Village of Newburgh Heights resident.

\$

\$

\$

Event type: _____

Expected number of attendees: _____

Name of Renter: _____

Renter must be a resident of Newburgh Heights. Proof of residency may be requested—please bring ID.

Organization Contact: _____

Address: _____

Phone number: _____ Alternate number: _____

E-mail: _____

Organization Representative (Renter)

Date

Rental Agreement Representative (Village)

Date

PARK HOURS 8:30 a.m. til Dusk

PARK RULES

- No dogs allowed (except seeing eye dogs)
- No motorized vehicles or cycles
- No littering — \$500 fine
- Use of foul or vulgar language is prohibited

PAVILION RULES

- Pavilion is for use of Newburgh Heights residents only
- The resident reserving the pavilion must remain on the premises during the entire event
- Priority of use goes to groups holding an authorized event and other users must yield to them
- Any decorating must be freestanding, and nothing shall be adhered to the pavilion or picnic tables in any way (no tack, staples, nails, etc.)
- Only use grills provided, for any fires
- Use charcoal and appropriate lighting fluid, and extinguish all fires before leaving
- Picnic table must remain inside pavilion
- No parking on grass areas of park
- No bicycles or pets (except seeing eye dogs)

- Only low-volume sound or music, which does not interfere with others, is permitted, and only in the confines of the facility
- Clean up the pavilion before leaving, along with surrounding areas used (playground, surrounding grass)
- Use of foul or vulgar language is prohibited
- Anyone caught defacing or damaging Village property will be prosecuted to the extent of the law
- Park hours 8:30 a.m. to dusk
- All groups of 10 or more require a permit

PLAYGROUND RULES

- Playground to be used by children ages 6-12; pre-school children ages 5 and under require adult supervision
- Proper footwear required—no bare feet
- No running, pushing, shoving or improper use of equipment
- Do not use equipment when wet
- No rollerblading, skateboarding, bicycling or motorized vehicles
- No food, smoking, beverages or pets
- Permit required for groups of 10 or more
- Follow all rules—play carefully