

**ORDINANCE RECORD****VILLAGE OF NEWBURGH HEIGHTS, OHIO****ORDINANCE NO. 2021-26****INTRODUCED BY:** Mayor Trevor Elkins**AN ORDINANCE AUTHORIZING REIMBURSEMENT OF EXPENSES TO THE VILLAGE CLERK OF COURT, AND DECLARING AN EMERGENCY.**

WHEREAS, during the COVID-19 pandemic, the Village Clerk of Court began working remotely as part of the Village's pandemic safety protocols, and to help the Village create and foster enough physical space for social distancing among employees;

WHEREAS, the Village Clerk of Court has incurred various expenses as a result of performing employment duties and operations from her personal residence, including the cost of utilities, office furniture, office equipment, use of space, office supplies and miscellaneous other expenses;

WHEREAS, the Village of Clerk of Court has requested an accommodation from the Village's vaccination policy that she continue to work at home, and the Village, based on its experience, is able to make the requested accommodation, since the Clerk of Court has demonstrated the ability to perform the vast majority of her duties remotely; and

WHEREAS, the Village Clerk of Court will continue to incur costs working remotely, and the Village will continue to benefit from the Clerk of Court's use of her personal residence to perform services on behalf of the Village

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF NEWBURGH HEIGHTS, CUYAHOGA COUNTY, OHIO, at least two-thirds of all the members elected thereto concurring, that:

Section 1. The Village Council hereby authorizes reimbursement of expenses for the Village Clerk of Court in the amount of \$200.00 per month. Said payment shall be in reimbursement for expenses and use of space in Clerk of Court's personal residence, shall not be considered as wages, and shall not be considered for purposes of determining any Ohio Public Employee Retirement System contribution.

Section 2. The reimbursement hereunder shall be authorized for the period of time beginning as of April 1, 2020 and shall continue for so long as the Clerk of Court continues to work for the Village out of her personal residence. Council shall be permitted to terminate or alter this reimbursement at any time.

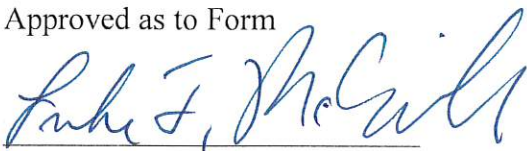
Section 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open

meeting of this Council, and that all deliberations of this Council that resulted in such formal action occurred in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the Village, so that the Village can meet the Clerk of Court's request for accommodation and continue to provide a safe environment for its employees; wherefore, this ordinance shall be in full force and effect from and immediately after its adoption and approval by the Mayor.

PASSED: July 20, 2021

Approved as to Form



Solicitor



Trevor Elkins, Mayor  
Village of Newburgh Heights, Ohio



Cathleen Nagorski, Fiscal Officer  
Village of Newburgh Heights, Ohio

1<sup>ST</sup> Reading: 7/20/21  
2<sup>ND</sup> Reading: 7/20/21  
3<sup>RD</sup> Reading: 7/20/21