

ORDINANCE RECORD

VILLAGE OF NEWBURGH HEIGHTS, OHIO

ORDINANCE NO. 2022-49

INTRODUCED BY: All of Council

AN ORDINANCE AMENDING RULE OF COUNCIL NO. 200, AND DECLARING AN EMERGENCY

WHEREAS, the Village work week has been shortened to a 32-hour work week;

WHEREAS, the Village is currently conducting only one regularly scheduled Council meeting per month;

WHEREAS, since there is currently only one regularly scheduled meeting per month, the Agenda tends to be filled with more items for Council action or consideration compared to agenda produced when the Council met twice per month;

WHEREAS, the Village wishes to amend its Rules of Council to provide that Council packets be provided to member of Council no later than the Thursday prior to the regularly scheduled meeting;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL FOR THE VILLAGE OF NEWBURGH HEIGHTS, COUNTY OF CUYAHOGA AND STATE OF OHIO, THAT:

Section 1. Council hereby amends Rule of Council 200, which shall be in its entirety in the form attached hereto as Exhibit A, and which exhibit is incorporated herein by reference as if fully rewritten.

Section 2. Rule of Council 200 in existence immediately prior to the passage of this ordinance is hereby amended.

Section 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in such formal action occurred in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of public peace, health and safety of the inhabitants of the Village of Newburgh Heights, such emergency being the need to provide Council members with ample time to read through materials provided in Council Meeting packets for Council action and/or consideration; wherefore, provided it receives the affirmative vote of four (4) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force

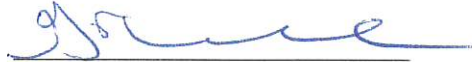
immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

PASSED: July 19, 2022

Approved as to Form



Solicitor



Gigi Traore, Mayor
Village of Newburgh Heights, Ohio



Cathleen Nagorski, Fiscal Officer
Village of Newburgh Heights, Ohio

1ST Reading: 7.19.2022
2ND Reading: 7.19.2022
3RD Reading: 7.19.2022

EXHIBIT A

RULE 200 AGENDA

The Agenda for regular meetings will be closed at ~~4:00~~5:00 p.m. the ~~Thursday~~Friday before the scheduled meeting. Any item to be placed on the agenda must be in the Office of the Mayor before that time. (See Rule 210 for Order of Business outline of an agenda.)

The Mayor's administrative assistant or Fiscal Officer shall make available, at the office, copies of the agenda and pertinent background information to the council members no later than 5:00 PM on the Thursday before the scheduled meeting.

The Mayor's Office shall be responsible for preparing the Agenda for all meetings of Council.

Council members should provide items, in written form, for the agenda to the Mayor.

Note: Department Heads should provide their reports, in written form, as supporting documentation by ~~4:00~~5:00 p.m. on the ~~Thursday~~Friday before a regular meeting and not less than twenty-four (24) hours prior to the time of the special meeting.

Form

Before an ordinance or resolution is adopted, it shall be reviewed and/or prepared by the Village Solicitor to ~~ensure~~insure it is correct as to form and legality of purpose. Council members should provide items for ordinance or resolution through Committee and the Council President Pro Tempore.

Preparation

The Mayor's Administrative Assistant or Fiscal Officer, with the guidance of the Mayor, shall prepare the agenda for all regularly scheduled meetings of Council. No item requiring action may be placed on the agenda later than ~~4:00~~5:00 p.m. on ~~Thursday~~Friday before a regular scheduled council meeting, and not less than twenty-four (24) hours before the time of a special council meeting. The agenda shall indicate the name of the sponsors(s) and description of any ordinance or resolution, which will be presented to Council, when feasible.

Delivery

It shall be the responsibility of the Mayor's Administrative Assistant or Fiscal Officer to be assured that the agenda and ordinances, resolutions, and supporting documents are in the mailboxes of all members of Council, and Department Heads by 5:00 p.m. on the ~~Thursday~~Sunday before a regular meeting and not less than twenty-four (24) hours prior to the time of the special meeting.

The Mayor's Administrative Assistant or Fiscal Officer shall provide electronic distribution of the agenda and when feasible supporting documentation to mailboxes of all members of Council, , and Department Heads by 5:00 p.m. on the ~~Thursday~~Sunday before a regular scheduled

meeting. The member calling the special meeting shall provide delivery not less than twenty-four (24) hours prior to the time of the special meeting.